**WATERFORD PARK HOMEOWNERS ASSOCIATION**

**APPLICATION FOR MODIFICATION**

Date\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Street Address\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Name(s)\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Email(s)\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**\*\*\*\*PLEASE ALLOW UP TO 60 DAYS FOR REVIEW AS OUTLINED IN ARTICLE 5 OF OUR COVENANTS. WRITTEN APPROVAL NEEDED BEFORE STARTING WORK. CHECK YOUR PROJECT BELOW AND PROVIDE THE REQUIRED SUPPORTING DOCUMENTATION.**

\_\_\_\_ **Fences:**

* Include a diagram indicating the location of the proposed fence. A fence between two properties should be located on, but not over, the shared property line. The homeowner is responsible for ensuring this. When bordering other properties, the proposed location of the fence is assumed to be the property line.
* The above diagram shows the proposed fence and gate locations in relation to the home.
* Indicate if neighbors have any existing fences and provide photos of them.
* All fencing is to conform to the height (6ft), style (dog-eared picket fence), and width (5 ½” ) of the present fencing in our community (exceptions possible where fencing does not border another WP lot).

\_\_\_\_ **Landscape:**

* Provide the name(s) of all plant materials to be used.
* Include photos and drawings showing the proposed location.
* Indicate if the removal of current landscaping items is part of the proposed project.

\_\_\_\_ **Exterior Sculpture/Water Features/Pools:**

* Please describe the item requested (and supply a photo, if possible).

**\_\_\_\_ Siding & Shutters:**

* Provide a photo of the home showing current colors and/or shutters.
* Are shutters to be of the same color and style?
* If not, provide a picture or link to the proposed color and style.
* Is the siding the same or a different style/color? If different, provide a link to what you propose.
* Specify the location of proposed colors on the home (body, trim, shutters, front/back door, garage doors, gutters, etc.)

\_\_\_\_ **Roof:**

* Specify if the proposed roof color will be the same or different from the present color.
* If the color is different, provide a link or picture of the proposed color.

\_\_\_\_ **Other:** Please provide a detailed written description of the project. Please also provide a survey, drawing, photos, and any other helpful information to be reviewed with the request. Providing as much documentation as possible in advance will help prevent an automatic denial upon submission. **The homeowner will be solely responsible for obtaining and meeting all of the (permitting/building requirements set forth by Paulding County.**

Additional Comments:

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**IMPORTANT NOTICE: For your protection, be sure to check with Paulding County to see if you need a building permit for any new construction.**

**APPROVAL OF ANY ARCHITECTURAL CHANGE DOES NOT CERTIFY THAT IT HAS BEEN MADE IN ACCORDANCE WITH COUNTY RULES OR REGULATIONS OR THAT IT COMPLIES WITH SOUND BUILDING PRACTICE OR DESIGN.**

Signature of Property Owner: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**PLEASE RETURN THE COMPLETED APPLICATION WITH ALL ATTACHMENTS:**

[johnnorwood@fieldstonerp.com](mailto:johnnorwood@fieldstonerp.com)

*(label your email with address and save file names with address)*

Waterford Park HOA

Fieldstone Association Management

2675 Paces Ferry Rd, Suite 125 Atlanta, GA 30339

**TO BE COMPLETED BY THE ARCHITECTURAL REVIEW COMMITTEE**

Date Received: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Date Reviewed: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Committee Action:

\_\_\_\_\_ Approved as Submitted

\_\_\_\_\_ Conditionally Approved

\_\_\_\_\_ Denied

\_\_\_\_\_ Withdrawn

\_\_\_\_\_ Returned for Insufficient Information

Comments:

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